REFLECT

What is required of the person in their job? What does high performance look like?

REWARD

Recognise a job well done with financial or non-financial rewards

FEEDBACK

Provide staff with timely and meaningful feedback

REVIEW

Formally evaluate progress and document performance results

SET GOALS

Goals should be aligned to business needs

DEVELOP

Identify and plan learning needs



Evaluating Library Staff A Performance Appraisal System

Esther Green Bierbaum

Evaluating Library Staff A Performance Appraisal System:

Evaluating Library Staff Patricia Belcastro, 1998 This excellent resource will benefit not only library managers and supervisors whose goal is top quality service but also their employees and patrons as well The Librarian's Career Guidebook Priscilla K. Shontz, 2004-11-26 Sage advice and career guidance is offered by sixty four information professionals from diverse positions and workplaces This practical quide addresses a wide variety of career issues The advice is aimed at librarians in various stages of a career prospective librarians M L S students and entry level librarians as well as experienced information professionals Covers Career options Education The job search On the job experience Professional development Essential skills and strategies for enjoying your career Library and Information Science Annual Bohdan S. Wynar, 1998-09-15 Answering the call for a standard of bibliographic control a critical analysis of the literature of library information science the return of this annual will be hailed as a boon to the profession The work features more than 400 in depth evaluative reviews of English language library science monographs reference books selected library information science periodicals published in the United States Canada Great Britain In addition a large section devoted to doctorial dissertations in Library Information Studies 1988 1996 was compiled by Ken Haycock Ann Curry making this the most comprehensive guide for library science educators students researchers practitioners Library and Information Science The Medical Library Association Guide to Managing Health Care Libraries Ruth Annual . Wynar, 1998 Holst, Sharon A. Phillips, 2000 Many hospitals and health care organizations that were independent freestanding institutions are now part of large health systems that deliver patient care in a variety of inpatient ambulatory and community settings Vast changes in the U S health care system are reshaping how librarians provide services to physicians and other patient caregivers as well as to medical and allied health sciences students and faculty Twenty one experts have contributed to this groundbreaking text Their individual chapters offer specific practical advice on administrative issues planning and marketing financial management space planning collection development cataloging and classification document delivery audiovisual services every aspect of managing today's ever changing health care library Required reading for any librarian offering health care information to professionals faculty or consumers Resources in Education ,1998 *Performance* Management and Appraisal G. Edward Evans, 2004 CD ROM contains performance appraisal forms in Word and Adobe Performance Appraisal Association of College and Research Libraries. College Libraries Section. Acrobat format The Bowker Annual Library and Book Trade Almanac 2000 R R Bowker Continuing Education Committee, 1980 Publishing, Bowker, 2000-05 As an on the job answer book a statistical information resource a planning and research guide and a directory and calendar The Bowker Annual Library and Book Trade Almanac 2000 delivers the hard to find industry news and information you need all year long This acclaimed must have resource provides Expert reviews of the key trends events and developments that will influence your work in 2000 and the years to come Plain English explanations of new

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